



TO: All WHIMA Members

FROM: Jennifer Laughlin, MBA, RHIA
Past President, WHIMA Board of Directors

DATE: May 2009

SUBJECT: Bylaws revisions

In my role as Past President of WHIMA, I am charged with updating the bylaws. Attached you will find the 2009 bylaw revisions for WHIMA. These revisions will allow the WHIMA Board of Directors to maintain experience through tenure. In addition, some changes were made to reflect new technology, such as email.

Specifically the changes are as follows:

- Article IV, Section 4.3: email was added as a means of notifying membership of meetings
- Article V, Section 5.2: The number of first year Directors was decreased from three to two, however their tenure was increased from two years to three years. The reason for this was to keep experienced board members for a longer period of time, and to provide for consistency from year to year.
- Article V, Section 5.7: email was added as a means of notifying membership of meetings
- Article V, Section 5.8: Meetings may be conducted by the technology of preference, was added.
- Article VI, Section 6.1: Designation of Officers and Directors was clarified to reflect the new composition of Directors which is two 1st year Directors, two 2nd year Directors and two 3rd year Directors.
- Article VI, Section 6.6: Two 3rd year Directors will serve as Delegates to AHIMA
- Article IX, Section 9.2: The term of office for Delegates was extended from two to three years to be consistent with the term on the Board of Directors. In addition, consecutive terms were increased from two to three years to be consistent with term on the Board of Directors.
- Article IX, Section 9.4: In addition to the President and President-Elect, Past-President will serve as Delegates.

Proposed three-year transition plan for new Board of Directors structure.

The Board of Directors hold office from July 1 – June 30. WHIMA has 5 delegates to the AHIMA HOD.

Current Board of Directors (2009-2010):

Immediate Past President
President
President-Elect
3 Second Year Directors
3 First Year Directors

To transition to the new structure, one 2nd year Director would be retained as a 3rd year Director for the 2010-2011 Board. The Director retained for a third year would be selected based on the highest number of votes received when elected in 2008. Only two new directors would be elected to the Board of Directors for 2010-2011. The immediate past president, president, president-elect, the third year director and a second year director with the highest number of votes when elected to the board would attend HOD in 2010.

Proposed Board of Directors 2010-2011:

Immediate Past President
President
President-Elect
1 Third Year Director
2 Second Year Directors
2 First Year Directors

For the 2011-2012 Board of Directors, two 2nd year Directors would be retained as 3rd year Directors. The 2nd year Directors retained would be selected based on the highest number of votes received when elected in 2009. The two 1st year Directors would progress to second year status. Two new 1st year directors would be elected. The immediate past president, president, president-elect, and the 2 third year directors would attend HOD in 2011.

Proposed Board of Directors 2011-2012:

Immediate Past President
President
President-Elect
2 – Third year Directors
2 - Second year Directors
2 – First year Directors

The board structure transition would be complete for the 2012-2013 Board of Directors. The 2 second year Directors would progress to 3rd year status. The 2 1st year Directors would progress to second year status and two new Directors would be elected to the Board in 2011. The immediate past president, president, president-elect and the two 3rd year directors would attend the HOD in 2011.

Proposed Board of Directors 2012-2013:

Immediate Past President
President
President-Elect
2-Third year Directors
2-Second year Directors
2-First year Directors

The new board structure would afford an opportunity to adequately educate and prepare board members for their board of director responsibilities and provide tenure to the delegates attending the House of Delegates.

If you have any questions about this process or change, please do not hesitate to contact me at 920-262-4279 or jlaughl@uwHPWatertown.com

Respectfully,

Jennifer Laughlin